

Vice President:  
James Noble

KARAGI COURT LIMITED  
ABN 92 002 044 500

Secretary:  
Graeme Ingall

**Please check Page 4 for actions to be taken.**

**Minutes**

**Minutes of the Board Meeting held at the Ourimbah RSL Club  
Thursday 1 June 2023 commencing at 7:00 pm.**

**Present:** James Noble (Vice President); Graeme Ingall; Chris Matthews; Geoff Bown, David Levesque; Alex Mountain & Simon Pierce.

**1. Welcome.**

Jim welcomed and thanked the directors for their attendance.

**2. Apologies:**

There were no apologies.

**3. Conflict of Interest:**

Nil declared.

**4. Minutes of the Board Meeting – Thursday 25 May 2023:**

**Motion:** *‘That the minutes of the Board Meeting held at the Ourimbah RSL on Thursday 1 June be accepted.’* (Circulated by email 30.05.2023 to your iPads and PCs)

**Moved:** Chris Matthews **2<sup>nd</sup>:** David Levesque **Carried.**

**5. Matters arising from those Minutes – 25.05.2023.**

**i. None arising.**

**6. Committee Reports -**

**A. Charity Committee Report – James Noble:**

**Motion:** *‘That the Charity Committee’s Report be accepted and the following actions listed below be taken –*

**Moved:** Alex Mountain **2<sup>nd</sup>:** David Levesque **Carried**

**i. Camp Quality – Hazel Grunwaldt:**

**Requested –**

30 x \$ 200 Aldi Grocery Vouchers = 6,000.00

30 x \$ 100 Ampol Fuel Vouchers = 3,000.00

**TOTAL COST** = \$ 9,000.00

**Decided:**

20 x \$ 200 Aldi Grocery Vouchers = 4,000.00

20 x \$ 100 Ampol Fuel Vouchers = 2,000.00

**TOTAL COST** = \$ 6,000.00

**Approved.**

**PLUS** - Acknowledgement on website as a sponsor and acknowledgement in Annual Report.

**A further 10 Aldi and 10 Fuel Vouchers may be supplied in the future if required.**

**ii. Berkeley Vale Neighbourhood – Kate Bowden-Darch:**

**Requested –**

380 L Hybrid Freezer / Refrigerator= \$ 1,199.00 **Approved.**

Disclaimer has yet to be signed & payment details – James to follow up.

**iii. Viking Junior Rugby Club – Elinor Faulkner:**

**Requested –**

1000L Refrigerator - Budget	=	\$ 3,055 + GST (delivered)	<b>Approved</b>
- Mid range	=	\$ 4,125 + GST	
- Top Range	=	\$ 5,675 + GST	
600L Food Storage Refrigerator	=	\$ 546.46 + GST (delivered)	<b>Approved</b>
Subtotal	=	\$ 3,600.46	
GST	=	\$ 360.04	
<b>TOTAL</b>	<b>=</b>	<b>\$ 3,960.50</b>	<b><u>Approved</u></b>

Unable to obtain 600L food storage refrigerator (sold out). Can obtain similar product from Bing Lee.

**Motion:** *‘That an extra \$ 100.00 be added to the total - \$ 3,960.50 to cover the additional cost of refrigerator.’*

**Moved:** Graeme Ingall **2<sup>nd</sup>:** Chris Matthews **Carried.**

**iv. Coast and Country Primary Care – Arron Cannon (HOTS):**

**Requested –**

30 sleeping bags = \$ 1,615.91 **Approved.**

Vehicle = \$ 81,000.00 Declined

Outfitting of Vehicle = \$ 12,000.00 maximum

After discussion, it was agreed –

**Motion:** *‘That ‘Freemasons on the Central Coast’ would assist in the outfitting of the vehicle to the value of \$ 12,000. This agreement is valid for 2 years.’*

**Moved:** Graeme Ingall **2<sup>nd</sup>:** Geoff Bown **Carried.**

**7. General Business**

**i. iPads – Graeme Ingall:**

Problems with iCloud- Limited function – AI has been disconnected; Graeme refuses to contact himself, & other directors intermittently.

Collect iPads for delivery to Shanae and inform her of the problems.

**ii. New Member:**

Graeme proposed Attila Paszta to become a member with the view, that he may become the 2024 Treasurer. It was agreed for Graeme to make contact.

**iii. Role of Treasurer – Chris Matthews:**

Chris was requested to describe in point form all his duties as a Treasurer.

**iv. Role of Secretary – Graeme Ingall:**

Graeme was requested to describe in point form all his duties as a Secretary.

v. **Preparation to Final Production of Annual Report – Graeme Ingall:**

It was proposed and agreed that Simon Pierce will produce the Annual Report.

Graeme to inform Simon

- of the meeting dates 2024; and
- all actions required to produce the Annual Report.

vi. **Minutes:**

Alex Mountain volunteered to assume the responsibility of completing and circulating the minutes from July – **Agreed.**

Graeme to forward a template of the minutes.

v. **2024 Meeting Dates – Graeme Ingall:**

Thursday 18 January 2024

Thursday 11 April – **AGM**

Thursday 25 July

Thursday 28 November

Thursday 29 February

Thursday 23 May

Thursday 26 September

**These dates are only our suggested dates. Ourimbah RSL has yet to open their club portal for the lodging of these dates.**

8. **Next Board Meeting – Thursday 27 July 2023 at Ourimbah RSL.**

9. **There being no further business, meeting closed at 8.55 pm.**

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James Noble

**Date:** 27 July, 2023

<b>Date</b>	<b>Board Action/s to be taken – 2023 / 2024</b>
<b>1 Jan 2024</b>	<b>SIM Cards – Chris &amp; Sue Matthews</b>
<b>15 Jan 2024</b>	<b>Storage</b>
<b>24 Jan 2026</b>	<b>Renew Trading Name – Freemasons on the Central Coast – Adrian Thompson</b>
<b>1 Feb 2025</b>	<b>Renewal of Stamp Duty Exemption – Office of State Revenue – Chris Matthews</b>
<b>1 Apr 2023</b>	<b>Insurance – directors, car &amp; Public Liability</b>
<b>1 Apr 2024</b>	<b>Post Office Box Renewal</b>
<b>1 Jun 2023</b>	<b>Organize dates for 2024 Board Meetings – Ourimbah RSL</b>
<b>1 April 2024</b>	<b>Radio 5-O+ Subscription - \$ 55.00</b>
<b>30 May 2023</b>	<b>Renew - <a href="http://www.freemasonsc.org.au">www.freemasonsc.org.au</a></b>
<b>30 May 2023</b>	<b>Renew - <a href="http://www.freemasonsonthecentralcoast.org.au">www.freemasonsonthecentralcoast.org.au</a></b>
<b>28 Jul 2023</b>	<b>Renew - <a href="http://www.karagicourt.org.au">www.karagicourt.org.au</a> –</b>
<b>24 Sept 2023</b>	<b>Renew - <a href="http://www.freemasonsonthecentralcoast.com.au">www.freemasonsonthecentralcoast.com.au</a></b>
<b>4 Dec 2023</b>	<b>Renew – <a href="http://www.freemasonsc.org">www.freemasonsc.org</a></b>
<b>24 Nov 2024</b>	<b>SSL Certificate</b>
<b>24 Nov 2024</b>	<b>WordPress Hosting - Economy</b>
<b>1 Nov 203</b>	<b>Dropbox</b>
<b>26 May 2022</b>	<b>Keys – post office box and storage shed - Chris Matthews, Geoff Bown, Graeme Ingall</b>

<b>Director:</b>	<b>Minute No.:</b>	<b>Action to be taken:</b>
Graeme Ingall	7.i	iPads to Shanae
Graeme Ingall	7.ii	Contact Attila Paszta
Chris Matthews	7.iii	Point form – all Treasurer’s duties
Graeme Ingall	7.iv	Point form – all Secretary’s duties
Graeme Ingall	7.v	2024 Meeting date to Simon.
Graeme Ingall	7.v	Point form – actions to be taken in completing Annual Report.
Graeme Ingall	7.vi	Minutes template to Alex.