

President:
Geoff B Bown

KARAGI COURT LIMITED
ABN 002 044 500

Secretary:
Stephen J Sullivan

Please check Page 15 for actions to be taken.

Minutes of the Board Meeting Thursday 24 March 2022 at 6:40 pm.

Present: Geoff B Bown (GB) (President); James Noble (JN) (Vice President); Chris Matthews (CW) (Treasurer); Stephen J Sullivan (SJS) (Secretary); Graeme Ingall (GI); David Levesque (DL).

1. **Welcome:**

GB welcomed and thanked all for their attendance.

2. **Guest Speaker/s:**

No special guest speakers were in attendance.

Action :- SS to approach Mr. Shaun Fewings Media Manager NSW Fire and Rescue for his availability to be special guest speaker at KCL AGM scheduled for 05th May 2022 at 6.00 at Ourimbah RSL Club.

3. **Apologies:** Steve Hart (SH); David Leggett (DL); Simon Pierce (SP).

Motion: *That apologies from Steve Hart (SH), David Leggett (DL); Simon Pierce (SP) be accepted.*

Moved: GI **2nd:** CM **Carried:** YES

4. **Conflict of Interest:** Nil declared

On the matters contained in the agenda, is there any person who has or a perceived conflict of interest?

Nil declared

5. **Minutes of Board Meeting – Thursday 17 February 2022 at Ourimbah RSL:**

Motion: *'The Minutes of the Board Meeting held at Ourimbah RSL on Thursday 17 February 2022 be accepted.'* (Circulated Version "C" by email 25.03.2022 to Director's iPads & PCs) These minutes contained amendments to Version "B" that were raised by GI. Acceptance of those minutes is subject to the relevant amendments being updated and thence accepted.

Moved: GI **2nd:** CM **Carried:** YES

8. Correspondence – 04/02/2022 to 25/03/2022

Inwards:



Corro in Board
Meeting 25032022.do

Outwards:



Corro out Board
Meeting 25032022.do

Motion: *‘That the inwards and outwards correspondence be accepted.’*

Moved: JN **2nd:** CM **Carried:** YES

9. Update on CCKIN race day. Presented by Geoff Bown.

President GB advised that race day has now moved to 09th July 2022. Listed here for notation and that KCL has committed two tickets to Ourimbah RSL Club for distribution to a worthy club member who is a veteran. Club contact for this initiative is Barbara McNab Subbranch President. M 0407 701461

Matter discussed at meeting 17/02/2022. It was noted that this event is now scheduled for Saturday 23rd July 2022.

Motion: *‘The CCKIN race day report.’ be accepted.*

Moved: GI **2nd:** JN **Carried:** YES

Treasurer’s Report:

10. **Treasurer’s Report:** - Chris Matthews – See Appendix A [Expense A/c] – (p. 9); Appendix B [Charity A/c] – (p. 13) for Treasurer’s Report dated – 01 January 2022 to 08 March 2022.

a) Ratification of payments made from 01 January 2022 to 08 March 2022.

Expense Account:

<u>Date:</u>	<u>Chq No.:</u>	<u>To Whom:</u>	<u>Amount: \$</u>
13/01/2022		S Matthews (SIM Cards 2022)	\$1,350.00
22/01/2022		Karagi Court (National Storage)	\$1,584.00
18/02/2022		PIB Insurance	\$2,732.35
18/02/2022		D Leggett	\$71.00
18/02/2022		J Noble	\$56.00
18/02/2022		D Levesque	\$88.00
18/02/2022		G Bown	\$259.40
18/02/2022		C Matthews (*)	\$322.70
18/02/2022		G Ingall	\$92.70
18/02/2022		S Sullivan	\$25.00
18/02/2022		S Pierce	\$80.00
02/03/2022		APM Graphics	\$74.27
02/03/2022		APM Graphics	\$209.22

(*) Costs included P.O. Box / Fortunity / West Gosford PO / CCSL / Printer Ink / Gosford Storage

Charity Account:

<u>Date:</u>	<u>Chg No.:</u>	<u>To Whom:</u>	<u>Amount: \$</u>
25/01/2022		Transfer to Expense Account	\$5,000.00

b) **Confirmation of bank accounts and investments.**

08.03.2022 – Expense Account – 650 – 000 9881 82800 – Balance = \$ 1,973.88

02.03.2022 – Charity Account – 650 – 000 9861 17706 – Balance = \$ 68,975.86

**ALL DIRECTORS MUST HAVE THEIR EXPENSES APPROVED BY THE BOARD
BEFORE PAYMENT CAN BE MADE BY THE TREASURER.**

c) **Director’s Expenses: All expenses – expense sheet and receipts – must be received by the Treasurer before the Meeting.**

Director’s:

<u>Name:</u>	<u>Amount: (\$)</u>
D. Leggett – Director’s Expenses	Not Present
J. Noble – Director’s Expenses	\$ 56.00
S. Hart – Director’s Expenses	Not Present
G. Ingall – Director’s Expenses	\$ 42.00
C. Matthews – Director’s Expenses	\$ 469.00
G. Bown – Director’s Expenses	\$ 90.00
S. Sullivan – Director’s Expenses	\$ 25.00
S. Pierce – Director’s Expenses	Not Present
D. Levesque – Director’s Expenses	\$ 60.00

Motion: ‘That the Treasurer’s Report be received and adopted including ratification of payment made, and approval of payments to Directors and members, if any.’

Moved: DL **2nd:** JN **Carried:** YES

d) **Appointment of Solicitor:**

Motion: ‘That Mr Peter Kernan from Albury Brown Solicitors be retained as our solicitor until the next Annual General Meeting in 2023’

Moved: GI **2nd:** JN **Carried:** YES

11. **Reports from Committees:**

A. **Charity Committee – Steve Hart:**

I. **Terrigal SLS Club – IRB - \$ 15,000.00 – Chris Matthews: (further follow up required by CM)**

- a. Refer to Business Arising Section of these minutes dot point 6 (iii).
- b. **Action:-** CM to follow matter with Terrigal SLS Club around mid-2022.

II. **Ettalong Beach Painting Club - Geoff Bown: (further follow up required by GB)**

- a. Refer to Business Arising Section of these minutes dot point 6 (ii). Matter discussed at meeting 17/02/2022 and 24/03/2022. Item placed on hold.
- b. **Action:-** GB to follow up any progress.

Background:- At the end of financial year – 1st January to 31st December 2021, all directors must signify that they themselves nor their family or any company that they may be directly involved with, have not received any benefit from this company other than expenses for which they are entitled to claim.

Motion: *‘In accordance with Subdivision 60.15 of the Australian Charities and Not-for-profits Commission Act 2012, no Director has received any benefit by way of dividend, bonus or other such advantage other than expenses due from the carrying out of their duties.’*

Director Name	Director Response	Director Name	Director Response
Geoff Bown	NO	Graeme Ingall	NO
Chris Matthews	NO	Steve Hart	NO
James Noble	NO	David Levesque	NO
Simon Pierce	NO	David Leggitt	NO

Moved: DL **2nd:** JN **Carried:** YES

b. Responsible Person’s (Directors) Declaration.

Background:- per section 60.15 of the Australian Charities and Not-for-profits Commission Regulation 2013. The responsible persons declare that in the responsible persons’ opinion:-

- a) there are ~~are not~~ reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable; and
- b) the financial statements and notes satisfy ~~do not satisfy~~ the requirements of the Australian Charities and Not-for-profits Commission Act 2012.

Signed in accordance with subsection 60.15(2) of the Australian Charities and Not-for-profit Commission Regulation 2013.

Signatories for the Review: Responsible Persons Declaration

Motion: *‘That Chris Matthews and Graeme Ingall be the signatories in the Responsible Persons Declaration.’*

Moved: JN **2nd:** DL **Carried:** YES

c. Principal place of Residence.

Principal Place of Residence be replace on page 15 of Karagi Court Limited - Financial Report and page 1 of AIS Financial Report (I.e., 2021 Financial Report to AcNc)

Motion – *‘That the current address of 58 Cape Road, Wyong. NSW 2259 be replaced by 40 Etna Street, North Gosford. NSW 2250.’*

Moved: JN **2nd:** DL **Carried:** YES

ii. Any further General Business.

Annual General Meeting

GI raised the issue of Annual General Report. Following discussion regarding numerous individual Lodges’ competing commitments it has been identified that the AGM will now be held on Wednesday 5th May 2022. GI highlighted the need for all Board members to raise awareness of the AGM whence attending individual lodge meetings.

KCL Title Name / Identity.

Robust discussion on this matter. Thinking is to maintain current company title / name registration. However, every effort should be made to promote “Freemasons on The Central Coast” in opposition to KCL. More to follow.

New Director’s Discussion.

Open discussion on potential composition of the new incoming board. Final discussion reached :-

Geoff B Bown (GB) (President); James Noble (JN) (Vice President); Chris Matthews (CW) (Treasurer); Graeme Ingall (GI) (Secretary); David Levesque (DL) Director, Stephen J Sullivan (SJS) Director, David Leggett (DL) Director; Simon Pierce (SP) Director, Plus one other Director

Board Nominations:

Motion: ‘The Board has determined that no nominations for positions on the board will be accepted from the floor at the Annual General Meeting (AGR)’

Moved: GI **2nd:** JN **Carried:** YES

President’s Survey Findings Discussion.

Meeting agreed that survey findings undercover some excellent feedback. Meeting agreed that all findings to be table to the new incoming board for their ongoing analysis and actioning.

Nomination – Life Membership Karagi Court Limited - Chris Matthews (CW)

Graeme Ingall (GI) raised the matter of a Life Membership nomination for Chris Matthews.

Motion: ‘That Chris Matthews be awarded Life Membership of Karagi Court Limited at the upcoming Annual General Meeting’

Moved: GI **2nd:** JN **Carried:** YES

14. Meeting closed at 8.15 pm.
15. Next Board Meeting – Thursday 31 March 2021 – Ourimbah RSL – at 7:00 pm. Dinner will be from 6:00pm. This meeting will be confirmed by Monday 28 March 2021 and will be a walk thru of work to date on the Annual Report. Otherwise, next scheduled Board Meeting is 21 April 2022 followed by the AGM on 5 May 2022.

Stephen Sullivan
Secretary
25 March 2022.

Meeting Minutes - Thursday 17 February 2022 - Ourimbah RSL.

Appendix A – Expense Account: 650 – 000 9881 82800

KARAGI COURT LTD		EXPENSE ACCOUNT			NEWCASTLE PERMANENT BANK				
2021	To	Chq	For	Code	Cheque \$	Pres	Deposits \$	BANK \$	Audit
January 21									
			Brought Forward 2020					\$5,076.88	
								\$5,076.88	
13	M Aguanta		Joining & Subs 2021				\$10.00	\$5,086.88	
14	Karagi Court		Advert Dist 21 Diary		\$150.00			\$4,936.88	
14	Karagi Court		National Storage Fee		\$1,382.40			\$3,554.48	
14	Karagi Court		S Matthews SIM Cards		\$1,125.00			\$2,429.48	
19	R Benchoam		Joining & Subs 2021				\$10.00	\$2,439.48	
20	C Matthews		Subs 2021				\$5.00	\$2,444.48	
20	D Holding		Subs 2022				\$5.00	\$2,449.48	
29	D Leggett	Osko	Directors Expenses		\$76.00			\$2,373.48	
29	J Noble	Osko	Directors Expenses		\$51.00			\$2,322.48	
29	S Hart	Osko	Directors Expenses		\$55.00			\$2,267.48	
29	G Bown	Osko	Directors Expenses		\$236.40			\$2,031.08	
29	C Matthews	Osko	Directors Expenses		\$200.48			\$1,830.60	
29	D Levesque	Osko	Directors Expenses		\$92.40			\$1,738.20	
29	G Ingall	Osko	Directors Expenses		\$266.70			\$1,471.50	
29	S Pierce	Osko	Directors Expenses		\$68.00			\$1,403.50	
29	S Butler	Osko	Directors Expenses		\$47.00			\$1,356.50	
February 21									
22	C Matthews	Osko	Expenses Sox N Soup		\$112.62			\$1,243.88	
25	J Westbrook		Subs 2021				\$5.00	\$1,248.88	
March 21									

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KARAGI COURT LTD			EXPENSE ACCOUNT		NEWCASTLE PERMANENT BANK				
2021	To	Chq	For	Code	Cheque \$	Pres	Deposits \$	BANK \$	Audit
March 21									
1	Lodge Saratoga		Face Masks				\$50.00	\$1,248.88	
4	De Los Santos		Joining & Subs 2021				\$10.00	\$1,308.88	
4	Karagi Court	Osko	Trans from Charity A/C				\$6,000.00	\$7,308.88	
4	Karagi Court	Osko	Drop Box APM Graphics		\$184.67			\$7,124.21	
4	J Scicluna		Subs 2021				\$5.00	\$7,129.21	
26	TFR Professionals	Osko	Voluntary Workers Insur		\$55.00			\$7,074.21	
26	TFR Professionals	Osko	Motor Vehicle Insur		\$209.00			\$6,865.21	
26	TFR Professionals	Osko	Business Insurance		\$2,324.60			\$4,540.61	
26	APM Graphics	Osko	Brochure Printing		\$80.76			\$4,459.85	
26	G Ingall	Osko	Directors Expenses		\$104.08			\$4,355.77	
26	S Hart	Osko	Directors Expenses		\$55.00			\$4,300.77	
26	C Matthews	Osko	Directors Expenses		\$234.50			\$4,066.27	
26	S Pierce	Osko	Directors Expenses		\$68.00			\$3,998.27	
26	D Levesque	Osko	Directors Expenses		\$55.00			\$3,943.27	
26	J Noble	Osko	Directors Expenses		\$51.00			\$3,892.27	
26	G Bown	Osko	Directors Expenses		\$80.00			\$3,812.27	
26	D Leggett	Osko	Directors Expenses		\$64.00			\$3,748.27	
26	J Noble		Subs 2021				\$5.00	\$3,753.27	
26	G Bown		Subs 2021				\$5.00	\$3,758.27	
26	S Pierce		Subs 2021				\$5.00	\$3,763.27	
26	D Levesque		Subs 2021				\$5.00	\$3,768.27	
29	T Morrison		Joining & Subs 2021				\$10.00	\$3,778.27	
29	Fortunity		ACNC Fees		\$330.00			\$3,448.27	
29	Karagi Court		Trans from Charity A/C				\$3,000.00	\$6,448.27	
30	J Edgington		Subs 2021				\$5.00	\$6,453.27	
30	Fortunity		Audit Fees 2020		\$3,800.01			\$2,653.26	
31	D Williams		Subs 2021				\$5.00	\$2,658.26	

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April 21								\$2,658.26	
KARAGI COURT LTD			EXPENSE ACCOUNT			NEWCASTLE PERMANENT BANK			
2021	To	Chq	For	Code	Cheque \$	Pres	Deposits \$	BANK \$	Audit
April 21								\$2,658.26	
1	C Page		Subs 2021				\$5.00	\$2,663.26	
2	R Arnott		Subs 2021				\$5.00	\$2,668.26	
6	A Kfoury		Subs 2021				\$5.00	\$2,673.26	
6	I Mumford		Subs 2021				\$5.00	\$2,678.26	
6	R Collins		Subs 2021 - 2024				\$20.00	\$2,698.26	
7	APM Graphics		Brochure Printing		\$325.00			\$2,373.26	
7	R Whitehead		Subs 2021 - 2024				\$20.00	\$2,393.26	
12	C Matthews		PO Box Annual Fee		\$141.00			\$2,252.26	
27	M Sharpe		Subs 2021				\$5.00	\$2,257.26	
May 21								\$2,257.26	
3	G Ingall	Osko	Directors Expenses		\$555.36			\$1,701.90	
3	C Matthews	Osko	Directors Expenses		\$170.75			\$1,531.15	
6	D Leabeater		Subs 2021				\$5.00	\$1,536.15	
24	D Crawford		Subs 2021				\$5.00	\$1,541.15	
27	C O'Malley		Subs 2021 & 22				\$10.00	\$1,551.15	
28	J Noble	Osko	Directors Expenses		\$51.00			\$1,500.15	
28	D Levesque	Osko	Directors Expenses		\$55.00			\$1,445.15	
28	D Leggett	Osko	Directors Expenses		\$64.00			\$1,381.15	
28	S Pierce	Osko	Directors Expenses		\$68.00			\$1,313.15	
28	S Hart	Osko	Directors Expenses		\$55.00			\$1,258.15	
28	G Ingall	Osko	Directors Expenses		\$217.10			\$1,041.05	
28	G Bown	Osko	Directors Expenses		\$80.00			\$961.05	
28	C Matthews	Osko	Directors Expenses		\$143.15			\$817.90	
June 21								\$817.90	
2	S Sullivan	Osko	Directors Expenses		\$25.00			\$792.90	
7	Karagi Court	Osko	Trans from Charity A/C				\$3,000.00	\$3,792.90	
22	BeeCeeWeb Serv	Osko	Web Site Renewal		\$905.00			\$2,887.90	

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KARAGI COURT LTD			EXPENSE ACCOUNT		NEWCASTLE PERMANENT BANK				
<u>2021</u>	<u>To</u>	<u>Chq</u>	<u>For</u>	<u>Code</u>	<u>Cheque \$</u>	<u>Pres</u>	<u>Deposits \$</u>	<u>BANK \$</u>	<u>Audit</u>
July 21								\$2,887.90	
Aug-21								\$2,887.90	
Sep-21								\$2,887.90	
28	C Matthews	Osko	Directors Expenses		\$288.50			\$2,599.40	
28	G Bown	Osko	Directors Expenses		\$264.00			\$2,335.40	
Oct-21								\$2,335.40	
Nov-21								\$2,335.40	
15	S Sullivan	Osko	Directors Expenses		\$25.00			\$2,310.40	
15	S Hart	Osko	Directors Expenses		\$63.00			\$2,247.40	
15	J Noble	Osko	Directors Expenses		\$56.00			\$2,191.40	
15	D Levesque	Osko	Directors Expenses		\$87.00			\$2,104.40	
15	G Bown	Osko	Directors Expenses		\$90.00			\$2,014.40	
15	C Matthews	Osko	Directors Expenses		\$115.00			\$1,899.40	
15	G Ingall	Osko	Directors Expenses		\$165.88			\$1,733.52	
22	D Leabeater	Osko	Subs 2021				\$5.00	\$1,738.52	
23	D Crawford	Osko	Subs 2021				\$5.00	\$1,743.52	
27	Karagi Court	Osko	Trans from Charity A/C				\$3,000.00	\$4,743.52	
27	BeeCeeWeb Serv	Osko	Web Site Promotion		\$960.00			\$3,783.52	
Dec-21								\$3,783.52	
1	M Grande		Subs 2021 - 2024				\$20.00	\$3,803.52	
2	B Johnson		Subs 2021 - 2030				\$50.00	\$3,853.52	
8	L Nelson		Subs 2021 - 2024				\$20.00	\$3,873.52	

Meeting Minutes - Thursday 17 February 2022 - Ourimbah RSL.

Appendix B – Charity Account: 650 – 000 9861 17706

<u>KARAGI COURT LTD</u>				<u>CHARITY ACCOUNT</u>		<u>NEWCASTLE PERMANENT BANK</u>			
		<u>Chq</u>	<u>For</u>	<u>Amount \$</u>	<u>Deposits \$</u>	<u>Bank \$</u>	<u>Interest \$</u>	<u>Donations</u>	<u>Expenses \$</u>
2021									
January 21			Brought Forward 2020			\$46,600.46			
31	Karagi Court		Interest this Account		\$1.98	\$46,602.44	\$1.98		
February 21						\$46,602.44			
11	Karagi Court		Interest WRAP Account		\$42,001.63	\$88,604.07	\$42,001.63		
28	Karagi Court		Interest this Account		\$2.82	\$88,606.89	\$2.82		
March 21									
3	Karagi Court		Interest Term Deposit		\$1,446.02	\$90,052.91	\$1,446.02		
4	Karagi Court		Transfer to Expense A/C	\$6,000.00		\$84,052.91			
18	Karagi Court		Interest Term Deposit		\$1,253.42	\$85,306.33	\$1,253.42		
29	Karagi Court		Transfer to Expense A/C	\$3,000.00		\$82,306.33			
31	Karagi Court		Interest this Account		\$3.60	\$82,309.93	\$3.60		
April 21									
14	Speedo Swimwear		Tahlia Blanshard	\$3,060.00		\$79,249.93		\$3,060.00	
24	Karagi Court	Osko	CC Health District	\$2,200.00		\$77,049.93		\$2,200.00	
29	Karagi Court		CC Bulldogs	\$6,085.00		\$70,964.93		\$6,085.00	
30	Karagi Court		Interest this Account		\$3.27	\$70,968.20	\$3.27		
May 21						\$70,968.20			
6	Karagi Court	Osko	Manno Mens Shed	\$5,060.00		\$65,908.20		\$5,060.00	
31	Karagi Court		Interest this Account		\$2.85	\$65,911.05	\$2.85		
June 21						\$65,911.05			
7	Karagi Court	Osko	The Glen Bus Donation	\$10,000.00		\$55,911.05		\$10,000.00	

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		Chq	For	Amount \$	Deposits \$	Bank \$	Interest \$	Donations	Expenses \$
7	Karagi Court	Osko	Transfer to Expense A/C	\$3,000.00		\$52,911.05			
29	Karagi Court	Osko	CCKIN Race Day	\$1,600.00		\$51,311.05			
30	Karagi Court		Interest this Account		\$2.28	\$51,313.33	\$2.28		
July 21						\$51,313.33			
25	Karagi Court	Osko	Reversal CCKIN		\$1,600.00	\$52,913.33			
31	Karagi Court		Interest this Account		\$2.19	\$52,915.52	\$2.19		
August 21						\$52,915.52			
5	Karagi Court		Interest WRAP Account		\$46,538.86	\$99,454.38			
7	Karagi Court	Osko	Fundraiser Race Day CCKIN	\$1,600.00		\$97,854.38		\$1,600.00	
31	Karagi Court		Interest this Account		\$3.91	\$97,858.29	\$3.91		
September 21						\$97,858.29			
28	CCSLs		Annual Donation	\$44,000.00		\$53,858.29		\$44,000.00	
30	Karagi Court		Interest this Account		\$3.84	\$53,862.13	\$3.84		
October 21						\$53,862.13			
31	Karagi Court		Interest this Account		\$1.99	\$53,864.12	\$1.99		
Nov-21						\$53,864.12			
15	Mary Macs		Donation	\$2,700.00		\$51,164.12		\$2,700.00	
18	CC Volunteer Res		I Pads	\$5,061.90		\$46,102.22		\$5,061.90	
27	Karagi Court		Transfer to Expense A/C	\$3,000.00		\$43,102.22			
30	Karagi Court		Interest this Account		\$0.41	\$43,102.63	\$0.41		
Dec-21						\$43,102.63			
22	Karagi Court		Interest WRAP Account		\$29,812.06	\$72,914.69	\$29,812.06		
							\$74,542.27	\$79,766.90	

OPEN ACTION ITEMS LIST

Action Item #	Meeting Date	Agenda Item	Decision	Responsible Officer	Due Date	Status
21	11/11/2021	8	BAY GALLERY Ettalong - Request for assistance . Usual application for assistance forms submission process to be followed. GB to follow up Bay Gallery requesting any progress.	Geoff Bown	Next Meeting	ONGOING
22	11/11/2021	9	CCKIN Race Day – 23 rd July 2022. KCL to determine the distribution of 10 tickets. Ticket allocation is currently in the hands of President GB. Note KCL has committed two (2) for a veteran assigned to Ourimbah RSL – Ourimbah RSL contact is Barbara McNab M 0407 701 461	Geoff Bown	23/07/2022	OPEN
25	11/11/2021	13 (i)	Terrigal SLS Club – New CEO appointed to Terrigal SLS Club. Mr Kevin Forester. KCL invited to several Terrigal SLS Club upcoming functions. Meeting agreed preference is to attend upcoming sponsors day . CM to follow up KCL attendance at Terrigal SLS Club sponsors day.	Chris Matthews	30/06/2022	OPEN
28	17/02/2022	17 (ii)	Annual General Meeting and Annual Report requirements – All aspects of both matters with SS for execution and completion Section 17 (iii) lists all items	Steve Sullivan	07/04/2022	OPEN
30	24/03/2022	Front Page	Plaques In Storage – GB to undertake an inventory and provide KCL Board Findings	Geoff Bown	Next Meeting	OPEN
31	24/03/2022	2	SS to approach Mr. Shaun Fewings Media Manager NSW Fire and Rescue for his availability to be special guest speaker at KCL AGM scheduled for 05 th May 2022 6.00 at Ourimbah RSL Club.	Steve Sullivan	Next Meeting	OPEN
32	24/03/2022	6 (i)	Meeting Minutes of meeting 17/02/2022 SS Make relevant amendments and circulate amended minutes.	Steve Sullivan	Next Meeting	OPEN
33	24/03/2022	6 (iv)	SMITH Family Open Day at Wyong on March 27 th 2022. GB to follow up with VRA Central Coast to ascertain their representation at this event. Additionally, GB to bring “Freemasons on the Central Coast” Plaque to the SMITH Family Open Day.	Geoff Bown	Next Meeting	OPEN
34	24/03/2022	7 (ii)	Brad Pemberton (Email request to CM dated 01/02/2022). CM to arrange meeting with Mr. Pemberton	Chris Matthews	30/06/2022	OPEN

CLOSED ACTION ITEMS LIST

Action Item #	Meeting Date	Agenda Item	Decision	Responsible Officer	Due Date	Status
1			SIM Cards – Chris & Sue Matthews		01/01/2021	CLOSED 27/05/2021
2			Storage		15/01/2021	CLOSED 27/05/2021
3			Renew Trading Name – Freemasons on the Central Coast – Adrian Thompson		24/01/2021	CLOSED 27/05/2021
4			Renewal of Stamp Duty Exemption – Office of State Revenue		01/02/2021	CLOSED 27/05/2021
5			Renewal of Drop Box – Simon Pierce		01/03/2021	CLOSED 27/05/2021
6			Insurance – Directors, Car & Public Liability		01/04/2021	CLOSED 27/05/2021
7			Post Office Box Renewal		01/04/2021	CLOSED 27/05/2021
8			Keys – post office box and storage shed -Chris Matthews, Steve Hart, Graeme Ingall		25/05 2018	CLOSED 27/05/2021
9			Karagi Court Badges.	Stuart Butler		CLOSED 27/05/2021
10	27/05/2021	5 (i)	Follow up with Adrian Thompson, Fortunity	Graeme Ingall	22/07/2021	CLOSED 11/11/2021
11	27/05/2021	5 (ii)	City of Gosford Pipe Band – Guy Thornycroft	Graeme Ingall & Simon Pierce	22/07/2021	CLOSED 11/11/2021
13	27/05/2021	9 A (ii)	Anglican Care, Warnervale	Chris Matthews	22/07/2021	CLOSED 11/11/2021
14	27/05/2021	9 A (v)	Donation payments (3)	Chris Matthews	22/07/2021	CLOSED 11/11/2021
15	27/05/2021	10 (iii)	Email addresses	Graeme Ingall	22/07/2021	CLOSED 11/11/2021
16	27/05/2021		Organize dates for 2020 / 2021 Board Meetings – Ourimbah RSL - Secretary	Stephen Sullivan	22/07/2021	CLOSED 11/11/2021
17	25/03/2021	5 (ii)	Renew - www.karagicourt.org.au SJS to contact Shanae Williams (info@BeeCeeWebServices.com) to ensure continuity of web services	Stephen Sullivan	25/11/2021	CLOSED 17/02/2021
18	25/03/2021	5 (iii)	Renew - www.freemasonsonthecentralcoast.com.au SJS to contact Shanae Williams (info@BeeCeeWebServices.com) to ensure continuity of web services	Stephen Sullivan	25/11/2021	CLOSED 17/02/2021
19	25/03/2021	5 (iv)	Renew – www.freemasonsc.org SJS to contact Shanae Williams (info@BeeCeeWebServices.com) to ensure continuity of web services	Stephen Sullivan	25/11/2021	CLOSED 17/02/2021
21	11/11/2021	8	BAY GALLERY Ettalong - Request for assistance . Usual application for assistance forms submission process to be followed. GB to forward usual paperwork for further attention by Joe Scicluna	Geoff Bown	25/11/2021	CLOSED 17/02/2021
20	11/11/2021	7	FOOD HUB – Request for assistance . Usual application for assistance forms submission process to be followed. GB to forward usual paperwork for further attention by Joe Scicluna	Geoff Bown	25/11/2021	CLOSED 17/02/2021

Meeting Minutes - Thursday 17 February 2022 - Ourimbah RSL.

Action Item #	Meeting Date	Agenda Item	Decision	Responsible Officer	Due Date	Status
23	11/11/2021	10	Warrarah Community Band Inc - Request for assistance . Usual application for assistance forms submission process to be followed. GI to forward usual paperwork for further attention by Wallarah Community Band Inc	Graeme Ingall	25/11/2021	CLOSED 17/02/2021
24	11/11/2021	11	Mary Mac's- "That KCL donate \$2700-00 to this year's Mary Mac's food drive" . <i>CM to work with Mary Mac's in payment of this donation</i>	Chris Matthews	25/11/2021	CLOSED 17/02/2021
27	11/11/2021	14 (iii)	S Sullivan is to engage Simon P asap to commence all the working to ensure that the matters re Annual Report raised by GI are dealt with in a timely and efficient manner.	Stephen Sullivan	29/04/2022	CLOSED 17/02/2021
28	11/11/2021	14 (iii)	GI raised the issue of ACNC Corporate Governance Documents. SS to ensure next board meeting is to have a dedicated agenda item to fully address this matter.	Stephen Sullivan	25/11/2021	CLOSED 17/02/2021
26	11/11/2021	13 (ii)	VRA Central Coast Rescue - Request for assistance for the amount of \$ 5,061.90 be approved - CM to finalise payment of invoices with VRA. Presentation Event due 09 March 2022 – further details to follow	Chris Matthews	09/03/2022	CLOSED 24/03/2021
27	17/02/2022	6 (i)	Seven Sunrise Suburban Superstar Competition – Nomination SS to provide copy of application /nomination to SP	Steve Sullivan	28/02/2022	CLOSED 24/03/2021
12	27/05/2021	5 (i)	Bellbird Committee, Terrigal – Follow up any progress or new developments .	Chris Matthews	30/06/2022	CLOSED 24/03/2021
29	17/02/2022	15 C	GI to edit / update membership prior to next KCL board meeting.	Graeme Ingall	24/03/2022	CLOSED 24/03/2021

Please Note:

Plaques in storage are –

Freemasons on the Central Coast	=	10	
Lodge James Kibble	=	5	
Lodge Morning Star	=	5	
Lodge Saratoga	=	5	
Lodge Toukley	=	4	
Lodge Wyong-Tuggerah Lakes	=	5	
The Central Coast Lodge	=	5	
TOTAL		39	(16.11.2020)