# KARAGI COURT LIMITED

President: ABN 002 044 500 Secretary:
Robert Bedwell Graeme Ingall

# Please check Page 5 for actions to be taken.

#### **Minutes**

Minutes of the Board Meeting held at the Ourimbah RSL Club Thursday 26 September 2019 commencing at 7:05 pm.

**Present:** Geoff Bown (vice President); Chris Matthews (Treasurer); Graeme Ingall (Secretary);

Stuart Butler; Steve Hart; David Leggett; Jim Noble and Simon Pierce.

**Guests:** Shanae Williams and David Williams.

### 1. Welcome:

Geoff welcomed our guest – Shanae Williams, David Williams – Former Vice president and thanked the directors for their attendance.

**2.** Geoff invited Shanae to the floor to discuss our website and Facebook.

Graeme gave a short introduction to the previous dilemmas – Freemasons on the Central Coast – members resigning and refusing to relinquishing control as moderators. It was agreed that –

- Shanae was to be administrator and all others moderators Simon Pierce and David Leggett;
- Changes to website and Facebook could be made but ONLY with Shanae's agreement;
- Shanae would implement changes;
- Website be conducted between Shanae and Simon; and
- All Directors would be responsible for taking photographs.

<u>Motion:</u> 'That Shanae Williams – administrator and David Leggett and Simon Pierce – moderators and all other directors to assist with photography.'

Moved: Simon Pierce 2<sup>nd</sup>: Steve Hart Carried.

3. Apologies:

**Motion:** 'That apologies of Robert Bedwell.'

Moved: Chris Matthews 2<sup>nd</sup>: Steve Hart <u>Carried.</u>

4. Conflict of Interest:

There was no Conflict of Interest declared regarding this Agenda.

5. Minutes of the Board Meeting – Thursday 26 September 2019:

Motion: 'That the minutes of the 26 September 2019 Board Meeting held at the Ourimbah RSL be accepted.' (Circulated by email 08.08.2019 to your iPads and PCs)

Moved: David Leggett 2nd: Simon Pierce Carried.

- 6. <u>Matters arising from those Minutes.</u>
  - i. Painting by Rewa Betland Chris Matthews:

Plaque yet to be erected.

7. <u>Matters finalised or occurred since last Board Meeting – 12 March – 23 May 2019.</u>
Only contains matters that have been commented upon; for other events see agenda.

Motion: 'That actions taken from 25 July – 26 September 2019 be adopted.'

Moved: Simon Pierce <u>2<sup>nd</sup>:</u> Chris Matthews <u>Carried.</u>

### 8. <u>Correspondence – 17 July – 14 September 2019.</u>

Additional correspondence to the agenda.

- i. 04.09.2019 Fortunity Record of Advice signed by Chris Matthews & Graeme Ingall.
- ii. 10.09.2019 ME Bank Confirmation of deposit \$ 3,458.21.

Motion: 'That the inwards and outwards correspondence be accepted.'

Moved: Graeme Ingall 2<sup>nd</sup>: David Leggett <u>Carried.</u>

# 9. <u>Treasurer's Report – (from the agenda).</u>

# Director's payments made:

| Name            | Amount (\$) |
|-----------------|-------------|
| Graeme Ingall   | 95.20       |
| Steve Hart      | 146.20      |
| Chris Matthews  | 340.70      |
| Shanae Williams | 1,207.50    |

<u>Motion:</u> 'That the Treasurer's report be received and adopted including any ratification of Term Deposits, financial investments, payments made and payments to be made as recorded.'

Moved: Chris Matthews 2<sup>nd</sup>: Stuart Butler Carried.

### 10. Committee Reports -

# A. <u>Charity Committee Report – Steve Hart:</u>

- i. Killcare Surf Life Saving Club Lodge Morning Star \$ 4,000.00
- ii. Anglicare Application Form forwarded by Chris Matthews
- iii. Art Studios Cooperative Geoff to follow up.

Motion: 'That the Charity Committee's Report be accepted and the following actions listed above are to be taken.'

Moved: Steve Hart 2<sup>nd</sup>: Jim Noble Carried.

# B. <u>Website Report – Graeme Ingall:</u>

Actions under Shanae Williams.

## C. <u>Membership – Graeme Ingall:</u>

Agreed to remove Luke Ryder, Scott Hinks and James Henry – Constitution overdue. Re-send Membership List to all directors

#### 11. General Business

### i. Square and Compasses – Simon Pierce:

At the previous Board Meeting, Simon submitted a new 'Square and Compass' logo – changed from jpeg to tiff. Discussed with Martyn Griffin (Good gear) as the image needed to be re-size.

### ii. <u>Direction of the Company – Simon Pierce:</u>

All questions had been answered.

### iii. 'Freemasons on the Central Coast' and 'Karagi Court Ltd' – Simon Pierce:

Graeme explained how Karagi Court came into being and then the Trading Name – 'Freemasons on the Central Coast' was adopted.

#### iv. Shirts and Jackets - Chris Matthews:

The following was agreed –

- Summer Wear arrange the purchase of blue shirts from Good Gear. Extra costs may be incurred form templating of logo. ALL DIRECTORS TO FORWARD SHIRT SIZES TO CHRIS; and
- Jackets to be purchased from Lowes. ALL DIRECTORS TO ATTEND LOWES AND
   OBTAIN SIZE OF JACKETS REQUIRED AND FORWARD MEASUREMENT TO CHRIS.

#### v. Money for Lodges – 2020 – Graeme Ingall:

To be discussed fully at next Board meeting.

### vi. Medical Research – Graeme Ingall:

Graeme commenced discussion regarding a possible funding project – Medical Research unit being developed at Gosford Hospital. Various suggestions were made ranging from scholarships, purchase of equipment, supporting a ward, supporting a specific research project. Graeme to make enquiries commencing with Jan Richens.

#### vii. <u>District 21 Fund Raising Dinner – Saturday 16 November:</u>

Discussion was held concerning CCKIN & SOKs.

Motion: 'That a donation of five thousand dollars each be made to CCKIN and SOKs for the purchase of equipment / services required.' (Application form to be completed and the presentation made on Saturday 16 November.)

Geoff Bown to completed the discussions.

Moved: Steve Hart <u>2<sup>nd</sup>:</u> Geoff Bown <u>Carried.</u>

### viii. <u>D21 Masonic Diary – Simon Pierce:</u>

Simon suggested that the company purchase 2 advertisements costing \$ 150.00 to promote 'Freemasons on the Central Coast' and the 'Ourimbah RSL'.

Motion: 'That two advertisements be purchased in the 2020 District 21 Masonic Diary – one, promoting the organisation and two, the Ourimbah RSL.'

Graeme Ingall to contact Ourimbah RSL for advertisement and Simon Pierce to compile advertisement for 'Freemasons on the Central Coast'.

| M        | oved: Simon Pierce   | 2 <sup>nd</sup> :        | Geoff Bown                     | Carried. |
|----------|--|--------------------------|--------------------------------|----------|
| 12.      | Next Board Meeting – Thursday 28                                 | <sup>th</sup> November 2 | 019 at Ourimbah RS             | L.       |
| 13.      | 3. There was no further business, the meeting closed at 8:45 pm. |                          |                                |          |
|          |  |                          |                                |          |
|          |  |                          |                                |          |
| Dahaut F | Bedwell – President  | Date:                    | 28 <sup>th</sup> November 2019 | 9.       |

| <u>Date</u>                         | Board Action/s to be taken – 2020 / 2021                            |  |  |  |  |
|-------------------------------------|---|--|--|--|--|
| 1 <sup>st</sup> Jan 2020            | SIM Cards – Chris & Sue Matthews                                    |  |  |  |  |
| 15 <sup>th</sup> Jan 2020           | Storage   |  |  |  |  |
| 24 <sup>th</sup> Jan 2020           | Renew Trading Name – Freemasons on the Central Coast – Tim Davidson |  |  |  |  |
| 1 <sup>st</sup> Feb 2020            | Renewal of Stamp Duty Exemption – Office of State Revenue           |  |  |  |  |
| 1 <sup>st</sup> Apr 2020            | Insurance – Directors, Car & Public Liability                       |  |  |  |  |
| 1 <sup>st</sup> Apr 2020            | Post Office Box Renewal   |  |  |  |  |
| 1 <sup>st</sup> Jun 2020            | Organize dates for 2018 Board Meetings – Ourimbah RSL               |  |  |  |  |
| 28 <sup>th</sup> Jul 2020           | Renew - www.karagicourt.org.au –                                    |  |  |  |  |
| 24 <sup>th</sup> Sep 2020           | Renew - www.freemasonsonthecentralcoast.com.au                      |  |  |  |  |
| 25 <sup>th</sup> May 2018           | Keys – post office box and storage shed -                           |  |  |  |  |
|                                     | Chris Matthews, Steve Hart, Graeme Ingall                           |  |  |  |  |
| Karagi Court Badges with Secretary. |   |  |  |  |  |
|                                     |   |  |  |  |  |

| Director:             | Minute No.: | Action to be taken:                                      |  |
|-----------------------|-------------|--|--|
| All Directors         | 2           |  |  |
| <b>Chris Matthews</b> | 6 (i)       | Painting at Wyong MC                                     |  |
| Steve Hart            | 10 A (i)    | Arrange presentation of cheque & plaque to Lodge Morning |  |
|                       |             | Star   |  |
| <b>Geoff Bown</b>     | 10 A (iii)  | Art Studios Co-operative, Ettalong Beach                 |  |
| Graeme Ingall         | 10 C        | Update Membership Lists and forward to Directors         |  |
| <b>Chris Matthews</b> | 11 (iv)     | Order Shirts & Jackets                                   |  |
| Graeme Ingall         | 11 (vi)     | Medical research – Jan Richens                           |  |
| <b>Geoff Bown</b>     | 11 (vii)    | Contact CCKIN & SOKs re applications for equipment       |  |
| Simon Pierce &        | 11 (viii)   | Simon – advert. For freemasons                           |  |
| Graeme Ingall         |             | Graeme – advert. Ourimbah RSL                            |  |