

KARAGI COURT LIMITED
ABN 002 044 500

Vice President:
Robert Bedwell

Secretary:
Graeme Ingall

Minutes
Minutes of the Board Meeting held at the Ourimbah RSL Club
Thursday 27th February, 2018 commencing at 7:10 pm.

Present: Robert Bedwell (Vice President); Graeme Ingall (Secretary); Chris Matthews (Treasurer); Geoff Bown, Stuart Butler; Steve Hart; Rex McCormick; David Williams.

The Vice President welcomed the directors and thanked them for their attendance.

1. Apologies: Nil.
Robert was called away.

2. Minutes of the Board Meeting – Thursday 6th December, 2017.
The Minutes of Board Meeting held on 6th December, 2017 and 2nd February, 2018 were circulated by email – 31st December, 2017 & 2nd February, 2018.

Motion: *‘That the minutes of the 6th December, 2017 Board Meeting be accepted’.*
Moved: Steve Hart **2nd:** Chris Matthews **Carried.**

3. Matters arising from those Minutes.

i. Painting by Max Streeter:

Discussion was held whether a plaque should be attached to the painting or the wall. It was agreed that Ron Elshaw be contacted – Rex or Robert.

ii. Plaque:

Steve Hart advised of the numbers held and advised that as there were no ‘Freemasons on the Central Coast’ plaques; they need to be ordered. It was agreed the Graeme Ingall order 8 ‘Freemasons on the Central Coast’ plaques.

iii. Donations to School Libraries:

Motion: *‘That the schools within the Central Coast Council LGA be provided with \$ 4,000.00 per annum for the purchase of library books with the following conditions -.*

- a) 8 schools per annum be selected at random each year and allocated \$ 500.00 each; and
- b) All schools, who wish to participate, must receive the offer once before the rotation recommences.

Moved: Stuart Butler **2nd:** David Williams **Carried.**
Geoff Bown to obtain a list of schools in the Central coast council LGA.

iv. Art Studios Cooperative:

The reply email forwarded to Leasha Craig was approved and Geoff Bown agreed to be the contact person.
Graeme to inform Leasha of the contact person.

4. Matters finalised or occurred from – 6th December, 2017 – 27th February, 2018:

- i. **Annual Report – 2017:**
Graeme requested reports and photographs.
- v. **Monday 26th February – SOKS – Mingara Club:**
Attended by Rex, David and Steve. Rex presented a cheque for \$ 10,000.00 (Chris forwarded the cheque to Lester Pearson) and David replied on behalf of the benefactors

Other actions and information is contained in the agenda – 23rd February, 2018.

Motion: *'That the matter arising had been dealt with and information given be received.'*

Moved: Chris Matthews **2nd:** Steve Hart **Carried.**

5. **Correspondence – 6th December, 2017 – 27th February, 2018:**
See agenda –
Additional correspondence – Nil.

Motion: *'That the inwards and outwards correspondence be accepted.'*

Moved: Graeme Ingall **2nd:** Chris Matthews **Carried.**

6. **Treasurer's Report – Chris Matthews – dated 21st February, 2018:**
All information is contained in the agenda.

Directors Expenses –

R. Bedwell	\$ 305.94	S. Butler	\$ 115.00
D. Williams	\$ 48.00	G. Ingall	\$ 189.39

Motion: *'That the Treasurer's Report be received and adopted including ratification of payments, and approval of payments to Directors and members, if any.'*

Moved: Chris Matthews **2nd:** Stuart Butler **Carried.**

Responsible Persons' (Directors) Declaration – per section 60.15 of the Australian Charities and Not-for-profits Commission Regulation 2013

The responsible persons declare that in the responsible persons' opinion:

- a) there are [are not] reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable; and
- b) the financial statements and notes satisfy [do not satisfy] the requirements of the Australian Charities and Not-for-profits Commission Act 2012.

Signed in accordance with subsection 60.15(2) of the Australian Charities and Not-for-profit Commission Regulation 2013.

Signatories for the Review: Responsible Persons Declaration.

Motion: *'That Robert Bedwell (Vice-President), Chris Matthews (Treasurer) and Graeme Ingall (Secretary) be the signatories in the Responsible Persons Declaration.'*

Moved: Chris Matthews **2nd:** Rex McCormick **Carried.**

7. **Reports from Committees:**
- A. **Charity Committee – Rex McCormick:**

Motion: *“That the Charity Committee’s Report be accepted and the following actions are to be taken*

- i. **Central Coast Bulldogs** - Approved payment of \$ 3,980.90;
- ii. **SOKS** – Approved payment of \$ 10,000. **Chris** to forward Application and Disclaimer form to Lester Pearson for completion.
- iii. **1st Avoca Sea Scouts** – Cheque given for purchase of refrigerator. **Rex** to arrange official presentation of cheque – possible 14th March – await email from Rex.
- iv. **Black Dog Institute** – Rex to follow up.
- v. **Email from David Walker** - Steve Hart has tried to make contact but to no avail. No further action required.
- vi. **Verbal request for Text Book assistance** – Renae Haberley (maybe another) from Lake Haven Masonic Village requested of David Williams – assistance to purchase textbooks. Rex and David to follow up with Application & Disclaimer forms.
- vii. **Masonicare wheelchairs** – Graeme spoke on the availability of wheelchairs from Masonicare – cost appropriately \$ 500.00 ea. – for government hospital & aged care centre; providing that the organisation had an ABN & DGR number. It was agreed that up to \$ 5,000.00 total could be made available for such purchases. David to follow up with Lake Haven Masonic Village and Rex with Jan Richens.
- viii. **Request for assistance via emails (3) from Ken Spencer** – Rex discussed the matter and suggested that, as 2 emails were requested financial assistance for security screens to their houses and the other - a wheelchair. The following g was decided –

Motion: *‘That Rex advise Mr Ken Spencer that we are unable to assist regarding the security screens and contact Ms Emma McBride AND forward an Application & Disclaimer Form as well as the Notes regarding the wheelchair.’*

Moved: Rex McCormick **2nd:** Steve Hart **Carried.**

B. Website – Graeme Ingall:

As reported in Item 5 (i) of the agenda. Graeme to follow up and have discussions with Shanae.

8. General Business:

i. 2017 Annual Report – Graeme Ingall:

As discussed in the agenda.

ii. Recommendation for Life Membership:

Motion: *‘That Graeme Kenneth Ingall be recommended for Life Membership at the AGM on 3rd May 2018.’*

As there would be a possible conflict of Interest, Graeme Ingall left the Board meeting.

Moved: Rex McCormick **2nd:** Robert Bedwell **Carried.**

iii. Procedure for Donations:

To be finalised at the next Board Meeting.

9. There was no further business, the meeting closed at 9:57 pm.

Date: 22nd March, 2018.

Robert Bedwell – Vice President

Date	Board Action/s to be taken – 2018 / 2019
1 st April, 2018	Insurance – directors, car & Public Liability
1 st January, 2019	SIM Cards – Chris & Sue Matthews
1 st February, 2020	Renewal of Stamp Duty Exemption – Office of State Revenue
1 st June, 2018	Organize dates for 2018 Board Meetings – Ourimbah RSL
25 th May, 2017	Keys – post office box and storage shed - Chris Matthews, Steve Hart, Graeme Ingall
	Karagi Court Badges with Secretary.
24 th September, 2019	www.freemasonsonthecentralcoast.com.au
28 th July, 2018	www.karagicourt.org.au -

Director:	Minute No.:	Action to be taken:
Rex McCormick OR Robert Bedwell	3 (i)	Plaque for painting in GMC.
Graeme Ingall	3 (i)	Order plaques.
Geoff Bown	3 (iii)	Obtain school list.
Geoff Bown	3 (iv)	Contact person – Arts Studios Cooperative – Leasha Craig
Graeme Ingall	3 (iv)	Inform Leasha Craig of contact person.
Directors	4 (i)	Reports & photographs for Annual Report.
Chris Matthews	7 A (ii)	Application & Disclaimer Forms to Lester Pearson.
Rex McCormick	7 A (iii)	Arrange presentation with 1 st Avoca Sea Scouts & inform Directors of date.
Rex McCormick	7 A (iv)	Black Dog Institute – Follow up.
Rex McCormick & David Williams	7 A (vi)	Request for Assistance – Application & Disclaimer forms.
Rex McCormick & David Williams	7 A (vii)	MasoniCare Wheelchairs – contact & follow up.
Rex McCormick	7 A (viii)	Request for assistance Ken Spencer.
Graeme Ingall	7 B	Further discussions with Shanae.