KARAGI COURT LIMITED ABN 002 044 500

President: Graeme Ingall Secretary: Scott Hinks

Minutes

Minutes of the Board Meeting held at the Ourimbah RSL Club Thursday 31st March, 2016 commencing at 7:05 pm.

Present: Graeme Ingall (President); David Williams (Vice President); Scott Hinks (Secretary); Chris Matthews (Treasurer); Derek Crawford; Andrew Kfoury; Rex McCormack.

Apologies: Robert Bedwell

The President welcomed the directors and thanked them for their attendance.

1. Minutes of the Board Meeting – 25th February, 2016.

The minutes of the board meeting held 25th February had been circulated by email and available at the Board Meeting.

Motion:	'That the minutes of the	25 th Febr	uary, 2016 Board m	eeting be accepted'.
Moved:	Rex McCormack	2 nd :	Chris Matthews	Carried

Matters arising from those minutes – NIL

 Matters completed since 25th February. As contained in the agenda.

Motion:	'That the matters completed be accepted.'			
Moved:	Scott Hinks	<u>2nd:</u>	Robert Bedwell	Carried

3. Correspondence – 25th February to 31st March, 2016.

Inwards:

- i. Acceptance of membership Michael Grande.
- **ii.** Invoice from Australia Post mail box at West Gosford.
- iii. Invoice from MySelfStorage \$ 816.00.
- **iv.** Gosford City Railroad request for a donation.

Motion:	'The application for	sponsorship l	by Mr Mankin be cor	nsidered and rejected'.
Moved:	Derek Crawford	<u>2nd:</u>	Chris Mathews	Carried.

Outwards:

No outwards correspondence

Motion:	'That the inwards and	d outwards a	correspondence be ac	ccepted.'
Moved:	Derek Crawford	<u>2nd:</u>	David Williams	Carried.

4. Reports from Committees:

A. Charity Committee – Robert Bedwell

- i. Board advised that 2016 forms for the Lodges had been completed.
- **ii.** The torches for the Ambulance Service as suggested by Andrew is under review.
- iii. Rex raised the possibility of an architectural student being assisted by the Company. Rex was advised that where the Company is directly involved, the Company only assists with equipment and textbooks. Rex was advised to have further discussions with the student.

Motion:	'That the Charity Con		
Moved:	Rex McCormick	2 nd : Andrew Kfoury	Carried.

3. General Business:

i. Draft Annual Report 2015.

A copy was forwarded by email to all Directors for perusal. Copies were available at Board for discussion. Corrections were made and the draft copy was approved. All Directors were advised that when the Annual Report is received by mail, it would contain the Proxy forms, Nominations for Directors and Annual Subscription fees would forwarded with the Annual Report. Both these forms would have closing dates i.e. Proxy form - Tuesday 26th April and Nomination for Directors form – closing 5:00 pm Friday 22nd April.

ii. <u>Guest Speakers for AGM.</u>

It was agreed that Mr Chris Parker – SLS-CC and Mr Lester Pearson – North Gosford Rotary (SOKs) be the guest speakers. Graeme advised that both guest speakers were available for that date; Graeme advised to confirm guest speakers. (Later, Graeme contacted all directors regarding an invitation to dinner, pre AGM. It was agreed that the Board would invite the guest speakers to dinner (Circular email).

iii. Signatories on Audit Report:

Motion:'That Graeme Ingall (President), Chris Matthews (Treasurer) & Scott Hinks(Secretary) sign the Audit's Report.'Moved:Chris Matthews2nd:Derek CrawfordCarried.

iv. Director's declaration:

<u>Motion:</u> 'In accordance with Subdivision 60-C of the Australian Charities and Not-forprofits Commission Act 2012, no Director has received any benefit by way of dividend, bonus or other such advantage other than expenses due from the carrying out of their duties.' (Each Director is to be asked individually and their answer is to be recorded in the Minutes) All directors answered in the negative and records showed that no director had received any financial advantage. (As Robert Bedwell was absent, he was contacted and answered in the negative.)

Moved: Chris Matthews 2nd: Andrew Kfoury Carried.

Minutes of Board Meeting – 31st March 2016.

v. <u>Director's Nominations:</u> All directors present indicated that they would be completing the Nomination form.

4. There was no further business, the meeting closed at 9:30 pm.

Scott Hinks - President

Date: 26th May, 2016.